



Serving the communities of Mountain View,
Los Altos and Los Altos Hills

MOUNTAIN VIEW LOS ALTOS HIGH SCHOOL DISTRICT

BOARD OF TRUSTEES

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Information about the District’s Open Enrollment Process 2018-19

1. The vast majority of our students attend their neighborhood high school. Students are assigned to their home school based on the location of their residence. Special Needs students typically are assigned to the school that houses the program that is best suited to meeting the special needs of the student, irrespective of the location of the student’s residence. Under the district’s Open Enrollment policy, the board annually reviews school capacity and determines the number of spaces available for intradistrict transfer. There is space available at Mountain View High School for students who seek a transfer request through Open Enrollment only from LAHS to MVHS. Los Altos High School has reached capacity, hence we will not be accepting any intradistrict transfer requests through Open Enrollment this year. Requests for an intradistrict transfer to MVHS through Open Enrollment must be received in the Educational Services department at MVLA by Friday, December 8, 2017. Families will be notified of transfer request in January 2018.
2. To request a transfer through Open Enrollment, you must submit the **Open Enrollment Application** form. You may obtain an application on our website at www.mvla.net or at our district office. Applications must be received to the Educational Services department on or before the close of the business day on **Friday, December 8, 2017**. Should the number of requests to transfer to MVHS exceed the number of spaces available, a lottery process will be used to determine which applications will be approved and which will be placed on a wait list. Please note that the date your application is received, so long as it is received by the end of the business day on December 8, 2017, does not affect, or establish your priority on the waitlist.
3. We recognize that parents new to the district and prospective homeowners often have questions as to which high school their children will be attending. This information is posted on our website to enable parents to determine the high school attendance area in which their residence is located, before the ‘Assignment to School Letter’ goes out to families in our district. If you are uncertain as to what high school attendance area you live in, please check our district website at www.mvla.net and click on school street search under district links. By simply typing in your street name, you will be able to see whether your child will be assigned to Mountain View or Los Altos High School. If your student requires English Language Development support or special education, please contact the district office for questions about your son or daughter’s school assignment.
4. Students who seek an intradistrict transfer to either school through sibling privilege will submit the **Application for Intradistrict Transfer** form. Applications will be accepted throughout the enrollment process and are not due on 12/8/17. The application can also be found on our website.
5. Please return the application by mail, email, fax or in person. For questions please contact:

Grace Icasiano
 Phone: (650) 940-4655
 Email: grace.icasiano@mvla.net
 Mailing Address: MVLA, Educational Services, 1299 Bryant Avenue, Mountain View, CA 94040
 Fax # 650-940-4653





Mountain View-Los Altos Union High School District
1299 Bryant Avenue, Mountain View, CA 94040

OPEN ENROLLMENT APPLICATION 2018-19

Under the district's Open Enrollment policy, the board annually reviews school capacity and determines the number of spaces available for intra-district transfer. There is space available at Mountain View High School for students who seek a transfer request through Open Enrollment only from LAHS to MVHS. Los Altos High School has reached capacity, hence we will not be accepting any intradistrict transfer requests this year. Requests for an intradistrict transfer through Open Enrollment must be received in the Educational Services department at MVLA by Friday, December 8, 2017.

SECTION I - Parent or student, please print or type this section only.

Student's Legal Name _____ Date of Birth _____

Parent/Guardian _____ Tel.(H) _____ Tel.(W) _____

StreetAddress _____ City _____ Zip _____

Name of school you currently attend: _____ Grade Level in 2018/19 _____

Name of school you are assigned to (incoming 9th graders only) _____

Name of school you are requesting a transfer to: _____

Will you have any siblings attending MVHS or LAHS in the 2018-19 school year? _____

If yes, provide student name, school name, and grade of sibling for 2018/19:

Do you qualify for Special Services? ELD _____ Special Ed _____ 504 _____

Please state your reasons for transfer:

Signature of Parent/Guardian _____ Date _____

SECTION II (For District Use)
Date Received _____
Signature _____ Date _____
Title: Associate Superintendent Comments _____
Application Approved _____ Denied _____ Waitlisted _____