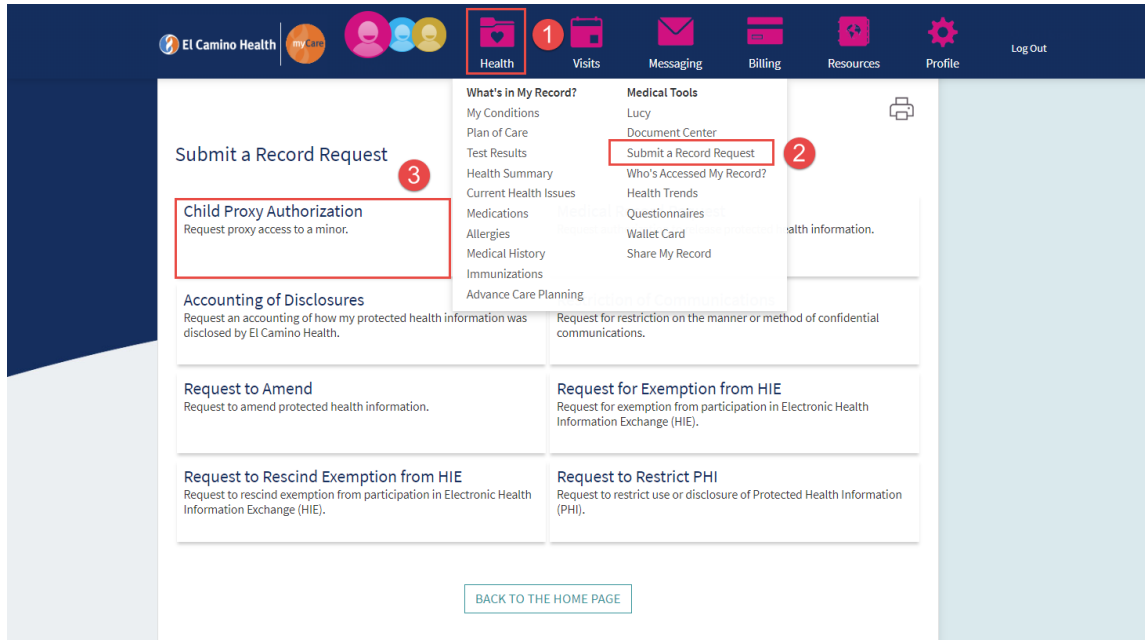


Parents With an Active MyCare Account

Parents with an active myCare account may request proxy access electronically via the steps below.

1. Click on the Health icon.
2. From the drop down menu, click on the Submit a Record Request option.
3. Click on the Child Proxy Authorization option.
4. Complete and submit the authorization form.



Parents Without an Active MyCare Account

For parents who are also patients of El Camino Health, please contact the HIM Department for an activation code at 650.988.8366, Monday – Friday 8:00am – 5:00pm. Once myCare account is active, follow the steps above to request proxy access of a minor child.

For parents who are not patients of El Camino Health, please complete a minor proxy access form located at <https://www.elcaminohealth.org/sites/default/files/imported/myCare-Child-Proxy-Authorization.pdf>

Forms can be emailed to incomplete.records@elcaminohospital.org for processing.

NOTE

- Additional documentation may be required to establish parent-minor relationship.
- It is important to note that parent proxy access is dependent on the age of the minor. Full access is granted to the proxy for minor ages 0 – 11. Parents will receive limited access (no results, no messaging, no scheduling) for minors 12 - 17

Questions? Contact myCareHelp@elcaminohealth.org or contact Medical Records at 650.988.8366