

March 5, 2019

Dear Parents and Members of the Class of 2019:

We are all eagerly looking forward to the end-of-year senior events and graduation. Please read all of the information in this mailing so that you will be well informed.

Our goal for graduation is a ceremony that is dignified and memorable. Naturally, we expect proper behavior from all graduates. To further enhance the ceremony, we require that graduates do the following in order to participate:

- ◆ Complete checkout procedures before 8:00am on Wednesday, June 5, 2019
- ◆ Graduates wear dresses, skirts or long slacks; attire should be professional and neat
- ◆ Wear closed-toe shoes (no high heels due to possible damage to the track and field synthetic turf)
- ◆ Bring cap and gown, to be put on after entering the gym
- ◆ Do not bring backpacks, purses, yearbooks or other valuables to the line-up in the gym

After four years at LAHS, we look forward to celebrating your graduation as the Class of 2019. We hope to see parents, family and friends at 6:00pm on Friday, June 7, 2019. The graduation ceremony will take place on Tom Burt Field at LAHS; no entrance tickets are required. We also request that no confetti, air horns, food or gum be brought onto the field, but you may wish to bring water bottles with you.

Sincerely,

Wynne Satterwhite
Principal

March 5, 2019

Dear Parents and Members of the Class of 2019:

This letter is to inform you of upcoming activities for graduating seniors as we enter the final weeks of the 2018-2019 school year. Additional enclosures include the following:

- ◆ Letter from Mrs. Satterwhite regarding graduation
- ◆ Graduation flower lei order form
- ◆ Senior Picnic Permission Form

SENIOR PANORAMIC PHOTO – TBD – 10:55am– Soccer field

Students should report to the soccer field no later than 10:55am (start of Tutorial). Costumes, pajamas, and large objects such as bicycles, surfboards, etc., are not permitted in the picture.

GRADUATION SPEAKER TRYOUTS – Tuesday, April 30

Seniors interested in reciting an original poem, speaking or singing during the graduation ceremony should pick up an application in the Attendance Office. Applications will be available, Tuesday, April 9, 2019. Specific guidelines for tryouts are listed on the application form. The application is due back to Ms. Rainie in Attendance by Monday, April 29.

SENIOR PROM – Saturday, May 18 - 7:00pm – 11:00pm

The Senior Prom is Saturday, May 18, at The Tech Museum in San Jose. The final bid prices are to be determined and will include hors d'oeuvres and desserts. Transportation is not included. Students who violate school rules will jeopardize their ability to participate in other senior activities and the graduation ceremony. Prom bids will not be sold to students with outstanding bills. Prom bids must be purchased by **Friday, May 10**, from the Finance Office.

SENIOR AWARDS CEREMONY – Wednesday, May 22 – 7:00pm

The Senior Awards Ceremony is for seniors receiving community and university awards and scholarships. If your student has been named as an award or scholarship recipient, please send a copy of the letter with the pertinent information to Galen Rosenberg by Friday, May 3. (galen.rosenberg@mvla.net.) Please note that awards will be included in the program and ceremony based on the criteria of the Senior Awards Ceremony committee. Students who will be recognized in the program and ceremony will be notified and invited to attend.

Seniors recognized by LAHS Departments and programs will be invited to the Student Recognition Night on Thursday, May 9.

SENIOR CHECKOUT PROCEDURE – Friday, May 31

To receive checkout sheets, seniors must report to the registrar's office no earlier than 7:30am on Friday, May 31. Students must follow the directions on the checkout sheet and return it to the registrar no later than **8:00am on Wednesday, June 5**. Upon completion of checkout, students will receive a TICKET for the graduation practice on **Friday, June 7**, at 8:30am. in the Large Gym. Do not lose your ticket.

SENIOR FINALS – Monday June 3 and Tuesday June 4, Possible Block Days, TBA

Seniors take final exams on Monday, June 3 (periods 0/2/4/6), and Tuesday, June 4 (periods 1/3/5/7).

MANDATORY GRADUATION REVIEW – Wednesday, June 5 – 8:30am to 11:00am – Large Gym.

Students need to report to the Large Gym by 8:30am. As soon as all graduates are all present, we will begin the graduation review so don't be late, please. Remember that check-out sheets are due by 8:00am, Wednesday, June 5. Seniors should not plan on working or attending other activities earlier than noon on this day as practice will last until 11:00am. Everyone is expected to stay for the entire graduation review in order to participate in the graduation ceremony.

CAPS AND GOWNS DISTRIBUTION/GRAD NITE SALES - Wednesday, June 5 – Behind Large Gym

Caps and gowns can be picked up behind the Large Gym immediately following the Graduation Review on Wednesday, June 5. Grad Night tickets will be available for sale one last time, if not already sold out.

SENIOR PICNIC – Thursday, June 6 - 8:45am to 4:30pm.

The Senior Picnic cost is \$50 per student and includes lunch and transportation. See included permission slip for details, or seniors may check with Finance to confirm if they signed up already. Students should bring a swimsuit, towel and a sweatshirt or jacket and may choose to bring yearbooks. **A parent's signature is required (even if students are 18) in order for students to attend Senior Picnic. *Please note: Students are not allowed to drive themselves. Any senior who drives him or herself to/from the picnic will not be allowed to participate in graduation activities. Any senior not attending senior picnic will be expected in his/her regular classes.***

MANDATORY GRADUATION PRACTICE – Friday, June 7 – 8:30am – 1:00pm. – Large Gym

Seniors must attend this practice if they expect to participate in the graduation ceremony. A ticket from the registrar indicating successful completion of checkout procedures is required for entry. Seniors should not plan on working or attending other activities earlier than 1:00pm on this day. **Everyone is expected to stay for the entire practice.** Graduation speakers will need to stay after practice to work with the sound people on their speeches.

GRADUATION LINE-UP –Friday, June 7 – 5:15pm – Large Gym

All graduates must report to the Large Gym by 5:15pm for graduation line-up. Be on time so that you may enjoy the event. **PLEASE DO NOT WEAR YOUR CAP AND GOWN PRIOR TO ENTERING THE LARGE GYM.** Caps and gowns should be put on after you have entered the gym. Please bring them on a disposable, wire hanger since the hanger is always left behind. Do not bring backpacks, purses, bags, yearbooks or valuables of any type to this activity. **No one other than graduates will be admitted to the gym.** Thank you for your cooperation in this matter.

GRADUATION CEREMONY – Friday, June 7 – 6:00pm. Los Altos High School, Tom Burt Field

Graduation ceremonies begin at 6:00pm on the Tom Burt field. The ceremony will last approximately one and a half hours. To protect our athletic field and prevent damage, no high heels may be worn. We also request that no confetti, food or gum be brought onto the field, but water bottles are allowed. Also, please do not bring air horns since they interfere with the program. No entrance tickets are required.

Diploma Pick-up – Friday, June 7 – Following Graduation - Quad

GRAD NITE – Friday, June 7 – Following Graduation – Los Altos High School

Grad Nite will be held off campus. Parents have selected a wonderful “secret” location where graduates will spend a safe and entertaining night. Buses will leave the high school right after graduation and will return at approximately 4:30am. Students are not permitted to drive to or from the Grad Nite location.

Financial scholarship requests are available at mvla.net/lahs using the right-hand tab, “Senior Financial Scholarship.” We want everyone to take part in as many senior activities as possible.

Please note: This is not an “official” LAHS event, so we assume no legal responsibility for any damage. Therefore, we highly recommend cars not be left in the lot overnight.

With the excitement of graduation comes the need for me to remind seniors and parents that having met all graduation requirements alone is not sufficient to ensure that a student gets to participate in senior activities and march in the graduation ceremony. These are privileges reserved for students who respect all school rules. A student who violates any section of the Ed Code, or school or district regulations, including senior pranks, risks losing the privilege to participate in senior events, including graduation. Additional consequences may also include suspension, recommendation for expulsion, and or citation by LAPD. While such measures are never pleasant, the entire staff is firmly committed to enforcing all school rules. Parents, please take the time to review this philosophy with your students. Seniors, please help us make these few remaining weeks a wonderful experience for all by setting a high standard.

If you have any questions or need clarification on any issues, please contact me at 960-8875 or suzanne.woolfolk@mvla.net

Sincerely,

Mrs. Suzanne Woolfolk
Assistant Principal

